

**FIRST SCHEDULE: LEGAL NOTICE NO. 62 DATED THE 24<sup>TH</sup> APRIL, 2007**

**FORM CBK/FXD/1**

**CENTRAL BANK OF KENYA ACT**

**(Cap. 491)**

**APPLICATION FOR GRANT OR RENEWAL OF LICENCE TO  
TRANSACT FOREIGN EXCHANGE BUSINESS  
(SPECIFIED BANK/FOREIGN EXCHANGE BUREAU)**

Please use block (capital) letters

- 1) Name of bank/bureau.....
- 2) Physical and postal address of head office.....
  - City/Town.....
  - L.R. No.....
  - Street.....
  - Building.....
  - P. O. Box No.....
- 3) Date and country of incorporation
  - Date.....
  - Country.....
- 4) Certificate of incorporation No.....
- 5) Number and date of issue of previous foreign exchange licence  
.....
- 6) Current banking licence/foreign exchange bureau licence number.....

7) Particulars of Shareholders:

	<b>Name</b>	<b>Nationality</b>	<b>Date of Appointment</b>
I.			
II.			
III.			
IV.			
V.			

8) Particulars of Directors:

	<b>Name</b>	<b>Nationality</b>	<b>Date of Appointment</b>
I.			
II.			
III.			
IV.			
V.			

9) Particulars of chief foreign exchange operations officers in descending order of seniority:

	<b>Name</b>	<b>Nationality</b>	<b>Date of Appointment</b>
I.			
II.			
III.			
IV.			
V.			

**10) DECLARATION (BY DIRECTOR/SECRETARY)**

I the undersigned hereby declare that:-

Particulars set herein are true and correct to the best of my knowledge and belief:

If licensed, I shall transact foreign exchange business in accordance with the provisions of the Central Bank of Kenya Act (Cap. 491) and of any guidelines, regulations and directives as may from time to time be issued by the Central Bank of Kenya.

Name..... Signature.....

Date.....

**NOTE**

- 1) Please attach Copies of;
  - Certificate of incorporation
  - Valid Banking Licence (Forex Bureau Licence)
  
- 2) Please attach
  - Certified passport size photographs of all the chief foreign exchange operations officers; and
  - Credentials and curriculum vitae of all foreign exchange operations officers.
  
- 3) The institution/forex bureau shall be required to present the chief foreign exchange officers for interview and registration by the Central Bank.
  
- 4) Replacement of any foreign exchange officer registered pursuant to paragraph 3 must be notified to the Central Bank and prospective replacement presented to the Central Bank for interview and registration by the Central Bank before engagement.
  
- 5) All information provided in this form shall be treated as confidential.