



APPLICATION FOR A PRIVATE LETTER BOX/BAG

Individual Corporate Special Corporate (Tick One)

Title: Last Name First Name

Middle Name (Optional)

P. O. Box Post Code Town

If Corporate Company Name

Physical address

Registration No

Tel: Mobile: e-mail:

Gender: Identification No. Signature

Male National ID
Female Driving License
Passport

SPECIFIC AREA OF TRADE

- Advertising Construction Finance/Banking Agriculture/Chemicals
Airline Civil Services Hospitality Computers & Electronics
Automotive Consumer goods Petroleum Medical/Health Services
Armed Forces Education Pharmaceuticals Insurance Real Estate
Customer Service Telecomms Jua Kali Other

Please indicate your specific profession

Would you like to receive special offers, promotions and research surveys from selected Posta Kenya partners through Direct Mail.

Interests (Optional)

- Automotive Shopping Home & Family Sports & Outdoors
Beauty products Health Personal Finance Small business
Entertainment Music Wireless & Mobile Computers & Technology
Travel Fitness Other

Refer to terms and conditions at the back of the form

FOR OFFICIAL USE ONLY

Date Rcvd: Ref No. Box No. Allocated. Call Notice sent on

Rent Control Card P173 amended on

Name & signature of officer allocating box/bag Office stamp

## **TERMS AND CONDITIONS**

- **INDIVIDUAL** means individual persons.
- **CORPORATE** includes limited companies, partnerships, business names, institutes of higher learning, Schools, Ministries, Parastatals, Hospitals, Banks, Societies, NGO's Associations and or any other of such nature.
- **SPECIAL Corporate** included philanthropic organizations/institutions
- Should it be noticed that an individual box is receiving a lot of corporate mail the client will be given two months notice to change the box into a corporate one. If the client does not comply then PCK will conduct the revision status after expiry of the said notice of 2 months
- A notification for renewal will be placed in the box. After an elapse of 21days from the date of expiry, PCK has the right to lock and re-allocate the box due to lack of renewal.