



APPLICATION FORM AGRI VIJANA GROUP LOAN

SECTION I: BACKGROUND INFORMATION

Application Date:.....

1. Group Data			
Group Name		County	
Registration No.		Constituency	
Date, Month and Year of Registration		District	
P.O.Box		Division	
Telephone Number		Location	
Sub-Location		Village	

(Attach copy of valid registration certificate),

2. Local Chief Confirmation and Endorsement

I, the undersigned confirm that the applicant and the above mentioned group is known to me and that they intend to carry out the green house farming project within the area covered by my location.

Chief's Name..... Signature/Stamp.....Date.....Contact.....

3. Banking information	
Bank Name:	Account Signatories(Name & Signature)
Branch:	1.
Account No.	2.
	3.
	4.
Bank: We confirm that the above banking information is correct.	
Signature.....Stamp.....	
<i>(Attach the latest Three Months Certified Bank Statements)</i>	

4. Membership Profile

Gender	18-35 year(Number)	Below 18	Above 35	Members with Disabilities	Total Number
Male					
Female					
Total					

Attach a list of group members clearly indicating their names as they appear on their National ID, ID numbers, Date of birth, leadership position in the group and signature of each member.(The list must be confirmed by the local Social Development Assistant, DSDO or Secretary of the Locational Social Development Committee)



5. Group Background and Other Sources of Income.

- (a) Year of formation.....
- (b) Vision:.....
.....
- (c) Mission:.....
.....
- (d) Group’s Prior Farming experience if any:
.....
.....
- (e) Achievements to date:
.....
.....
- (f) State any other sources of income/Revenue for the group

No	Description of other Sources of income (e.g. other businesses, group projects etc)	Approximate Monthly Income
1.		
2.		
3.		
	TOTAL	

(g) Proposed project Location

Describe clearly where the green-house project will be located (*draw and attach a map.*)

.....

 District.....
 Location.....
 Sub-Location.....
 Village.....
 Near (*e.g. School, Church/Mosque, Hospital etc*).....



SECTION II: LOAN PROPOSAL

1. Loan Particulars																							
Loan Amount Requested <i>(Ksh. 358,344)</i>																							
Proposed Business																							
Main crop(s)	PREFERRED CROPS (Tick as Appropriate)																						
	<table border="1"> <thead> <tr> <th>INSIDE GREEN HOUSE</th> <th>OPEN FIELD (under irrigation)</th> </tr> </thead> <tbody> <tr> <td>Tomatoes</td> <td>Kales</td> </tr> <tr> <td>Melon</td> <td>Cabbage</td> </tr> <tr> <td>Capsicum</td> <td>Spinach</td> </tr> <tr> <td>Cucumber</td> <td>Eggplant</td> </tr> <tr> <td>Chillies</td> <td>Onions</td> </tr> <tr> <td>Other Crop (<i>indicate below</i>)</td> <td>Other Crop (<i>indicate below</i>)</td> </tr> <tr> <td>1.</td> <td>1.</td> </tr> <tr> <td>2.</td> <td>2.</td> </tr> <tr> <td>3.</td> <td>3.</td> </tr> <tr> <td>4.</td> <td>4.</td> </tr> </tbody> </table>	INSIDE GREEN HOUSE	OPEN FIELD (under irrigation)	Tomatoes	Kales	Melon	Cabbage	Capsicum	Spinach	Cucumber	Eggplant	Chillies	Onions	Other Crop (<i>indicate below</i>)	Other Crop (<i>indicate below</i>)	1.	1.	2.	2.	3.	3.	4.	4.
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1.	1.																						
2.	2.																						
3.	3.																						
4.	4.																						
Main Customers/ target Market																							
Proposed business site																							

2. Reasons for selecting the proposed crops (Comment on suitability, competition and management ability)

.....

.....

.....



3. (a) Business Cycle

Product	Normal Maturity period (Months)	Normal period taken to sell product and obtain payment.	Expected yield	Price per unit	Total Proceeds Expected (Ksh.)
i.					
ii.					
iii.					
Total					

b. After how long is the first (1st) sale expected to be made?

c. How often will the subsequent sales be made?

4. (a) Projected income flow from business

Product	Sales (from 3 above)	Total Cost	Approx. Profit
i.			
ii.			
iii.			
Total			

NB. Separate sheet may be attached.

5. Project Management:

Proposed Farm Champion (for day today management of the farm. Should preferably have some experience in practicing agriculture)

Name.....Contact.....

Reason for Nomination

.....



6. Marketing: How do/will you market your products?

.....
.....

7. Proposed growth plans for the business:

.....
.....

8. State the plan for loan repayment (briefly explain how you expect to service the loan to completion).

.....
.....
.....

SECTION III

A. LOAN AGREEMENT

This Agreement is entered into between **Youth Enterprise Development Fund Board (YEDFB)** of **P.O BOX 48610-00100** Nairobi hereby called the ‘Lender’, and (Name(s) of the Borrower(s))..... of P.O Boxhereby referred to as the ‘Borrower(s)’.

Loan Amount

At the express request of the Borrower(s), the Lender agrees to finance the borrower’s Green House Farming Project at the mutually agreed cost of Kenya Shillings (in words).....(Kshs (in Figures)....., being the loan amount.

Purpose: The proposed Loan facility will be used for.....

Terms and conditions: The loan will be repaid in.....installment(s) of Kshs.....after Four (4) months grace period after the planting of the crops, until the loan is repaid in full.

Management fees: The Borrower(s) hereby acknowledge and agree that the loan will be subject to a Loan Processing fee of 2 % and a management fee of 8 %. These will be one-off fees.

Law: The Kenyan law will be applicable.



SECTION IV: LOAN SECURITY/COLLATERAL

SECURITY/COLLATERAL DETAILS

Kindly list all the Securities, giving a detailed description and Serial Numbers where Applicable.

NOTE

- 1. Where holder of security is not a group member, one of the guarantors must be the holder of security.**
- 2. Security items may include household items and /or business assets. Farm animals may be used.**

No	Description of Item	Serial Number(Where Applicable)	Value(Ksh)	Name of Security Owner	Signature of Security Owner
1.					
2.					
3.					
4.					
5.					
6.					
7.					

NB: As part of the security, the Green Houses and related components may also be repossessed and disposed by YEDF to recover the loan incase group is unable to repay.

TOTAL LIQUIDATION VALUE

Witnessed By YEDF Constituency Officer:

Name:..... Signature..... Stamp..... Date.....

GROUP OFFICIALS GUARANTEE

We, the undersigned hereby confirm that we are bona fide office bearers of Group and declare that the information given herein is true to the best of our knowledge. We further affirm that we have read and fully understood the content of the loan agreement. By our signatures, we hereby jointly and severally guarantee and commit the group to repay the loan to the satisfaction of YEDFB.

(a) Chairman.....ID/No.....Signature.....Date..... Contact.....

(b) Secretary..... ID/No.....Signature.....Date.....Contact.....

(c) Treasurer.....ID/No.....Signature.....Date.....Contact.....



SECTION V

OFFICIAL USE ONLY

A. Recommendation from Enterprise Development Agent (YEDF Constituency Officer),

Reasons for recommending approval/decline (cite strength & weaknesses).

.....
.....

EDA Name.....Signature.....Date.....

B. YEDF REGIONAL VETTING COMMITTEE

Result of Evaluation: Recommended Declined

Recommendation/Conditionalities.....

.....

Member Name	Designation	Signature
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1.

2.

3.

C. YEDF SECRETARIAT(HEADQUARTERS)

Result of Evaluation: Recommended Declined

Member Name	Signature	Comments
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1.

2.

3.

4.

D. LENDING AND INVESTMENT MANAGER

Comments.....

Name.....Signature.....Date.....



GROUP MEMBERSHIP LIST

No	NAME	YEAR OF BIRTH	ID. NO	TEL. NO.	DESIGNATION (position held)	SIGNATURE
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

a) List **MUST** be certified as a confirmation of the genuine membership