



**REPUBLIC OF KENYA
NATIONAL TREASURY**

**YOUTH ACCESS TO GOVERNMENT PROCUREMENT OPPORTUNITIES
(YAGPO)**

**Registration Form for Youth-owned Enterprises for the Supply of Goods,
Works and Services to the Government**

The registration of suppliers is aimed at building a profile for each supplier regarding information or general particulars of the company. **You are advised that it is a serious offence to give false information on this form.**

DETAILS OF THE APPLICANT

- 1. Name of Entity/ Business.....
- 2. Physical Address.....
- 3. P.O. BoxCode Town
- County Sub County
- 4. Email Address.....
- 5. **Contact Person**

NameDate of Birth

Mobile No.....Identity Card No./Passport No.

TYPE OF OWNERSHIP DETAILS

6. Sole Proprietorship
Name Date of Birth
Identity Card No./Passport No.

7. Partnership Details			
S/No.	Names	Nationality	IDNo./Passport No.

8. Registered Company State the Nominal and Issued Share Capital of the Company

Nominal Kshs.....		Issued Kshs.....		
Directors' Details				
S/No.	Names	Nationality	ID/Passport No.	% of Shareholding

9. OTHER DETAILS

Bank

Bank Branch

Bank Account Name

Bank Account Number

VAT Registration Number

PIN Registration Number

10. TYPE OF BUSINESS (TICK ONE TYPE ONLY)

1	Agribusiness/ Food Supplies	6.	Hospitality/ Catering/ Event Organization/ Performing Arts
2	Manufacturing/ Mechanics	7.	ICT Services
3	Construction/ Works	8.	Professional/Consultancy/ Research Services
4	Retail/Wholesale/Trade	9.	Security/Cleaning Services
5	Others (Specify)		

11. OVERVIEW OF THE ENTERPRISE

Type of Ownership (Please Tick One)	[Sole Proprietorship] [Partnership] [Limited Liability]
Number of Employees	[0-5] [6-25] [26-49] [50-99] [100-250]
Total Annual Sales (Turn Over in Kshs.)	
Experience in the Sector in Years (if any)	

LIST OF ATTACHMENTS

1. Copy(ies) of **Identity Card(s)/Passport(s)**.
2. Copy of **Business Registration Certificate/ Certificate of Incorporation**.
3. Copy of **PIN/VAT Certificate**.
4. Copy of **Tax Compliance Certificate**.
5. **Partnership Deed** for Partnership Business.
6. **Memorandum/Articles of Association** and **CR12 mandatory** (Originals required for verification) for Registered Company.
7. For **Construction Category** – Letter/Certificate from the National Construction Authority, Energy Regulatory Commission or any other Authorised Public Technical Body.

Name Title

Signature Date